



Distributors of Aluminum Products  
7810 Pearson Knoll Place  
Potomac, MD 20854  
Phone 301-339-8804 Fax 301-339-8841

### Credit Card Authorization Form

**\*\*\* Please note there is an additional 3% credit card fee per order \*\*\*  
This fee is non-refundable.**

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Job Name: \_\_\_\_\_ Purchase Order No.: \_\_\_\_\_

#### Payment Information

Amount Due: \$ \_\_\_\_\_ dollars plus tax and service fees, if applicable.

Tax rate for ship to location: \_\_\_\_\_ %

Tax Resale Certificate # \_\_\_\_\_

(Please provide copy of the certificate)

Final balance of \$ \_\_\_\_\_ is due at time of shipping.

Freight is included in price.

Freight not included will be charged to same credit card at time of shipping.

Circle One:   Master Card   /   Visa   /   Amex

For Security purposes, only provide the last four (4) digits for the credit card being used \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

**Complete billing address is required for credit card transactions**

Name that Appears on Card: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

**\*\* You are required to call our office to provide the full credit card number. (301)339-8804**